

# Heli-Wise Ltd - Risk Assessment and Safety

## ***Procedures applicable to a helicopter landing at***

.....School  
Date.....at.....Hours. Aircraft type.....

This document has been prepared by Heli-Wise Ltd to take into consideration the risks, and outline the safety procedures arising from the above event.

### **Population**

Pupils, visitors and staff. Maximum number of persons at risk.....

### **Hazards**

1. Accident
2. Fire
3. Helicopter contact with persons
4. Flying debris as a result of downdraft
5. Bad weather conditions

### **Controls**

1. The Helicopter is prohibited from operating directly above the school buildings or assembled persons.
2. The radius of safety between assembled persons and the helicopter during landing and take-off – minimum 30 metres.
3. The landing area (school field unless specified) is to be checked and cleared of loose debris before the event. It is recommended that any adjacent doors and windows are secured.
4. Access to the grounds to be supervised.
5. The Police and Fire (optional) services to be notified of the event as a courtesy. Their attendance is not necessary.
6. All persons will assemble on the Safety Zone (playground) prior to the arrival of the helicopter. The aircraft will orbit the area to photograph the assembly.
7. The pilot will signal his intention to land by flashing the aircraft landing light. School staff will ensure that the landing area is clear of personnel. The aircraft will not land if anyone is on, or too near, the landing area.
8. On landing, a Heli-Wise crew member will exit and position himself between the aircraft and assembled persons until the pilot has brought the rotors to a stop. School staff will ensure that all other persons remain in the safety zone.
9. Once the visit has been conducted all persons will return to the Safety Zone before the aircraft is restarted. Heli-Wise crewman will remain outside the aircraft to ensure that the operational area is kept clear until the pilot indicates his readiness for take-off. School management will ensure that all other persons remain in the Safety Zone until the aircraft has departed.
10. Bad weather conditions will result in the postponement of the event. This shall be determined by Heli-Wise Ltd.

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## Conclusion

Heli-Wise Ltd helicopters are licensed by the Civil Aviation Authority to undertake this work. They have a sixteen year history of schools visits, each without incident. The staff are trained in, and committed to, the safe operation of their aircraft and to the safety of all persons involved. Assuming that the management of the school comply with the procedures outlined herein, no foreseeable or significant harm could result from the proposed event.

Evidence of aircraft insurance cover accompanies this form and satisfies the organisers requirements.

**Both parties have familiarised themselves with this document and agree to operate precisely to the controls and safeguards referred to.**

Signed on behalf of Heli-Wise Ltd.....

Signed by Head Teacher/Responsible Officer.....

Date.....